



# DMTA Application for Admission

Please forward this completed Application to the Head of DMTA  
The Rockhampton Grammar School, Archer Street, Rockhampton QLD 4700 or Email: [dance@rgs.qld.edu.au](mailto:dance@rgs.qld.edu.au)

I am a current:  RGS Day Student or  RGS Boarder  
or I am a current:  RGS Early Learning Centre Student or  Not a Student of RGS

## Section 1: Student Details

Surname .....  
Given Name/s ..... Gender:  Male  Female  
Age as of 1 January in the year of enrolment ..... Date of Birth .....

## Section 2: Special Needs *(Medical information is also to be listed from page 2 of this application.)*

It is crucial that The Rockhampton Grammar School is notified of students' special needs (medical, physical, learning or psychological) which require special medication and/or attention, so that appropriate preparation and planning can take place. If the question below is not ticked 'yes', the School will assume the applicant has no special needs and any offer of enrolment to the DMTA will be contingent upon this assumption.

Does the applicant have special needs of which the DMTA should be informed?  Yes  No

If yes, please explain *(Please attach more details if required)* .....

Have your child's needs been assessed by any of the following Specialist services?

<input type="checkbox"/> Chiropractor	<input type="checkbox"/> Physiotherapist	<input type="checkbox"/> Podiatrist
<input type="checkbox"/> Other Specialist <i>(please provide details)</i>		

Please attach more details and/or specialist reports for any of the boxes ticked above.

## Section 3: Parents/Guardian Details

Married / De Facto / Single parent / Divorced / Separated *(Please circle)*

Please advise us, in an attachment, of matters such as custody or legal agreements concerning your child of which the School should be aware. For each person below, please place an asterisk (\*) next to the preferred choice of telephone/email contact.

### Mother/Legal Guardian

Title ..... Surname .....  
Given Names .....  
Mailing Address .....  
Residential Address .....  
Telephone Home ..... Email .....  
Work .....  
Mobile .....

### Father/Legal Guardian

Title ..... Surname .....  
Given Names .....  
Mailing Address .....  
Residential Address .....  
Telephone Home ..... Email .....  
Work .....  
Mobile .....

## Section 4: Medical Information and History

### Existing Health Professionals

Professional	Address	Telephone
Family Doctor:		
Other:		

Medical Conditions	Details	
1. Epileptic Fits	Yes / No	
2. Asthma	Yes / No	
3. Allergies	Yes / No	
4. Diabetes	Yes / No	
5. Other Information (hearing, sight defects etc.)	Yes / No	

In the event of an emergency, if the above parents/guardians cannot be contacted do you consent to an ambulance being called?

Yes  No

**Please complete the following table with the assistance of your family doctor/medical practitioner where necessary.**

Please circle the appropriate condition, symptoms, treatments etc. Has your child ever suffered from any of the following conditions? If you answer 'Yes' please provide further details in the space provided or attach further information.

	Please circle		Please <b>circle</b> all that apply				
	Yes	No	Reaction	Symptoms		Treatments and Medication used	
<b>Allergies</b> Please list and explain here the type of allergy and what your child is allergic to: _____ _____ _____ _____ <b>Please include/attach your child's medical plan for allergies</b>	Yes	No	Mild	Local Swelling	Runny Nose	Creams, lotions, ointments. Please specify: _____ Antihistamines. Please specify: _____ <b>Epipen</b> — Junior or Senior Does your child carry the Epipen at School? Yes or No Other treatment? Please specify: _____ _____ _____	
Sneezing				Eye irritation	Rash/Hives		
Moderate				Vomiting	Diarrhoea		
Other: _____							
<b>Asthma</b> <b>Please include/attach your child's medical plan for asthma</b>	Yes	No	Mild	<b>ASTHMA MANAGEMENT – USUAL SIGNS</b> Wheezing, Tightness in Chest, Coughing, Difficulty in Breathing or Speaking		<b>OTHER USUAL SIGNS?</b> _____ _____	
				Moderate	<b>ASTHMA MANAGEMENT – WORSENING SIGNS</b> Wheezing, Tightness in Chest, Coughing, Difficulty in Breathing or Speaking		<b>OTHER WORSENING SIGNS</b> _____ _____
					Severe	<b>ASTHMA MANAGEMENT – TRIGGERS</b> Exercise Colds/Viruses Pollens Dust	
				<b>ASTHMA MANAGEMENT – TRIGGERS</b> Food		<b>WHICH FOODS?</b> _____ _____	
				<b>Behavioural/ Learning</b>	Yes	No	ADD Other
<b>Diabetes</b> Please attach your child's medical plan for diabetes	Yes	No	Type 1	Type 2			
<b>Epilepsy</b>	Yes	No	Type	Medication:			
<b>Eye Conditions</b>	Yes	No	Glasses	Contact Lenses	Visual Disturbances	Surgery	Other
<b>Fractures/Injuries</b>	Yes	No	Location				
<b>Pain (Chronic)</b>	Yes	No	Location				
<b>Any other information ?</b>							

Please attach information about any of the conditions to which you answered 'Yes', including any management plans.

### Previous Dance School

if applicable

Please list name of dance school, classes attended, years of tuition, syllabus danced and any exams completed:

### The student wishes to enrol in:

Please refer to the Prospectus and Fee Schedule for details on each class:

- Beginners (3 to 4 years of age)
- Classical Ballet
- Tap
- Jazz
- Highland
- Hip Hop/Commercial Jazz
- Contemporary/Free movement
- Musical Theatre
- Conditioning
- Group Drama

These classes are subject to availability:

- \*Private Speech & Drama
- \*Private Vocal
- Private Classical Ballet
- Private Tap
- Private Jazz
- Private Highland

\* Current RGS students must enrol in this course through the RGS Music Department. Please contact: Muriel Pennisi, Music Administration Assistant on 07 4936 0626 or mpennisi@rgs.qld.edu.au

## Conditions

### Admission Procedures:

- Applications for admission are considered when the (completed and signed) Application form is received by the Head of the Academy. On receipt, your details will be entered onto the waiting lists for that particular class/es.
- Notwithstanding that an offer of a place may have been made, please note that enrolment is conditional on the following:
  - You informing the School of any change in your address;
  - A successful interview with the Head of the Academy prior to your child commencing at the Academy;
  - Full, complete and accurate disclosure at all times of all relevant information (including special needs) about your child; and
  - Your child, in our assessment, is capable of undertaking Academy courses and meets accepted standards of the School in all other areas.

### General Conditions:

- After the application is lodged, it is the responsibility of the parents/guardians to ensure that the Academy is advised in writing of any changes to the details contained in this application (including change of address and change in special needs). Your application may be cancelled if correspondence is returned unclaimed. Enrolment may be refused if full and accurate disclosure of your child's special needs is not made.

### Fees:

- Fees are per student.
- The DMTA publishes a Fee Schedule annually, detailing the amount of above mentioned fees. Fees are payable in advance for each term by the due date printed on the fee statement. A statement will be produced to show amounts receipted.
- No student is allowed to commence a new term at the Academy while the fees for a previous term remain unpaid unless reason for non-payment has been given in writing to and accepted by the Board Secretary.
- The School reserves the right to ask parents to withdraw a student from the Academy while the fees from the previous term remain unpaid.
- If parents are asked to withdraw a Student from the School or the DMTA, the current term's fees are forfeited.
- The cost of the collection of any money when due and payable including, but not exclusively, the fees of any mercantile agent or solicitor engaged by the School are recoverable in full from the applicant/s.

### Special Circumstances:

The School reserves the right to vary the Admission procedure as circumstances may warrant from time to time, and upon notice of such change to parents, such procedures as amended, shall take the place of these procedures.

## Enrolment Agreement

The Academy's terms and conditions, as outlined in the DMTA prospectus and handbook, exist to ensure the comforts, rights, and safety of all DMTA members and staff are protected. When students and their families join the DMTA community, it is assumed they have read and agreed with these terms and conditions and also agree to the following Code of Behaviour.

### Code of Behaviour:

The Academy aims, in partnership with the home, to develop good character and self-discipline; consequently:

Anything contrary to common sense, good manners and decency is unacceptable.

These rules apply to members of DMTA whilst attending classes on and off campus; or representing the Academy in any place or occasion when a member is in the Academy attire or uniform or can be recognised as a member of DMTA; or in any situation that could be recognised as related to the Academy

1. Members will at all times respect and obey all staff of The Rockhampton Grammar School.
2. A member's personal appearance will always conform to the DMTA dress standards and guidelines.
3. No student is permitted to have or be affected by tobacco, alcohol or any prohibited substance.
4. Unauthorised borrowing or theft of other's property will not be tolerated.
5. Willful damage or destruction of any property is prohibited and could require the payment of compensation.
6. All dangerous articles and substances are strictly forbidden.
7. Students are expected to attend all classes/rehearsals unless notification is provided to the relevant teacher and the Head of Dance. Failure to attend all rehearsals for examinations/competitions/performances may lead to withdrawal from such privileges.
8. All members of the Academy community (including parents and family members) have a responsibility to uphold the values of The Rockhampton Grammar School Dance and Musical Theatre Academy.
9. Students and parents will behave in a manner which enhances their reputation and the reputation of DMTA. This responsibility extends to behavior outside the dance studio, outside Academy functions and outside Academy class hours.

### Consequences:

Breaches of the Terms and Conditions may result in: rule reminder; verbal apology; written apology; withdrawal from classes; loss of privileges; meeting involving the student, parent, teacher and Head of Dance; suspension; expulsion. Parents/Guardians will be notified by the Head of Dance of any serious breach of the Academy's Terms and Conditions. The Headmaster may request withdrawal of a student from DMTA for serious breaches of the Academy Terms and Conditions by a student or parent.

Please read and sign next page.

**Section 6: Declaration:** *Please read the Conditions above.*

**I/We, the parent(s) or guardian(s), declare as follows:**

- I/We acknowledge the admission procedures and terms and conditions as outlined in the DMTA prospectus and accept that the application is made subject to and on the basis of these.
- I/We understand that this application is an application only and does not confirm a place at the DMTA.
- In accordance with the School's current privacy policy, I/we consent to the collection by the School of the information contained in this form and its use and disclosure by the School for purposes connected with the School's consideration and determination of the application. I/We further consent to the School retaining any information about the student or us for such period of time as the School may consider reasonable.
- **I/We consent to the School publishing our child's images and name for promotion purposes upon enrolment.**
- I/we will be jointly and separately responsible for all fees and charges.

Mother/Legal Guardian Signature ..... Date.....  
Father/Legal Guardian Signature ..... Date.....  
Other Legal Guardian Signature ..... Date.....

### Checklist

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- Have you included**  Parent/Guardian signatures?
- Where applicable, have you included/attached**  Confidential legal documents?  Additional Special Needs information?
- Have you carefully read the Terms & Conditions of the Academy as outlined in the current prospectus?**
- Have you carefully read the Enrolment Agreement contained in this Application?**