

Compliance checklist

The Rockhampton Grammar School Annual Report 2014

Summary of requirement	Basis for requirement	Annual report reference
Letter of compliance	• A letter of compliance from the accountable officer or statutory body to the relevant Minister ARRs – section 8	
Accessibility	• Table of contents ARRs – section 10.1	1
	• Glossary ARRs – section 10.2	36
	• Public availability ARRs – section 10.2	2
	• Interpreter service statement <i>Queensland Government Language Services Policy</i> ARRs – section 10.3	2
	• Copyright notice <i>Copyright Act 1968</i> ARRs – section 10.4	1
• Information licensing <i>Queensland Government Enterprise Architecture – Information licensing</i> ARRs – section 10.5	N/A	
General information	• Introductory Information ARRs – section 11.1	16 - 22
	• Agency role and main functions ARRs – section 11.2	3 - 9
	• Operating environment ARRs – section 11.3	10 - 15
	• Machinery of Government changes ARRs – section 11.4	
Non-financial performance	• Government objectives for the community ARRs – section 12.1	33
	• Other whole-of-government plans / specific initiatives ARRs – section 12.2	
	• Agency objectives and performance indicators ARRs – section 12.3	10 - 22
	• Agency service areas and service standards ARRs – section 12.4	24 - 26 31 - 34
Financial performance	• Summary of financial performance ARRs – section 13.1	29 - 32
Governance – management and structure	• Organisational structure ARRs – section 14.1	23
	• Executive management ARRs – section 14.2	23
	• Related entities ARRs – section 14.3	8
	• Government bodies ARRs – section 14.4	5 - 9, 15

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	<ul style="list-style-type: none"> Public Sector Ethics Act 1994 	<i>Public Sector Ethics Act 1994</i> (section 23 and Schedule) ARRs – section 14.5	34
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 15.1	15
	<ul style="list-style-type: none"> External Scrutiny 	ARRs – section 15.2	9
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 15.3	15
	<ul style="list-style-type: none"> Internal Audit 	ARRs – section 15.4	
	<ul style="list-style-type: none"> Public Sector Renewal Program 	ARRs – section 15.5	N/A
	<ul style="list-style-type: none"> Information systems and recordkeeping 	ARRs – section 15.6	34
Governance – human resources	<ul style="list-style-type: none"> Workforce planning, attraction and retention and performance 	ARRs – section 16.1	23 - 24
	<ul style="list-style-type: none"> Early retirement, redundancy and retrenchment 	<i>Directive No.11/12 Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	
Open Data	<ul style="list-style-type: none"> Open Data: <ul style="list-style-type: none"> - Consultancies - Overseas travel 	ARRs – section 17	www.qld.gov.au/data
Financial statements	<ul style="list-style-type: none"> Certification of financial statements 	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	
	<ul style="list-style-type: none"> Independent Auditors Report 	FAA – section 62 FPMS – section 50 ARRs – section 18.2	
	<ul style="list-style-type: none"> Remuneration disclosures 	<i>Financial Reporting Requirements for Queensland Government Agencies</i> ARRs – section 18.3	

Notes:

- **FA ACT:** *Financial Accountability Act 2009.*
- **FPMS:** *Financial and Performance Management Standard 2009.*
- **ARRs:** *Annual report requirements for Queensland Government agencies.*